

**CITY OF BEAUMONT  
POLICIES AND PROCEDURES MANUAL**

Policy Number: 4.8

Subject: Ambulance Transport for City  
Employees

Effective Date: March 11, 2015

Approved by: Kyle Hayes | 05/01/2021  
City Manager/Date

Chris Catalina | 05/01/2021  
Personnel Director/Date

I. POLICY STATEMENT

The purpose of this policy relieves City employees from the financial burden of paying any ambulance charges associated with treatment or transport to a medical facility by City of Beaumont EMS when, during their work shift, they become ill or are injured at their worksite.

II. RULES/PROCEDURES

The City employee transported by Beaumont EMS is responsible for notifying Cash Management within five working days of the incident.